



Mahatma Gandhi Vidyamandir's  
**Karmaveer Bhausaheb Hiray Dental College & Hospital**  
Panchavati Nashik, 422003



## SELF STUDY REPORT CYCLE - 1



### **Criterion 2- Teaching- Learning and Evaluation**

#### **Key Indicator – 2.5. Evaluation Process and Reforms**

- 2.5.4. The Institution provides opportunities to students for midcourse improvement of performance through specific interventions**
- QnM**



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Panchavati, Nashik-422003

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**Standard operating procedure (SOP)**

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Panchavati, Nashik-422003


## SOP FOR PLANNING & CONDUCTING

### RETEST EXAMS FOR SLOW/POOR LEARNER STUDENTS

- **For Under Graduate Student:**
- If the student will fail (Less than 50 %) or gets border line passing marks in the 1<sup>st</sup> & 2<sup>nd</sup> sessional exams, they will be considered as poor or slow learner students.
- Retests will be conducted with appropriate focus on the subject/topic in which the students are found to be slow/poor learners.
- To improve the writing skill and practice purpose of these students, they will ask to read about the questions asked in the exam & they will inform to write the answers for practice purpose.
- The students will ask to write a retest exam after 1<sup>st</sup> & 2<sup>nd</sup> sessional exam according to the given remedial teaching plan for slow learner.
- **For Post Graduate Student:** If the student will fail in the university exam, **four retest exams** will be conducted for them.
- Institute follows the guidelines given by MUHS.
- **Question paper format for UG & PG student retest:**
  - \* 5 marks × 2 questions = 10 marks
- **The front page of the answer paper of the retest should have the following details:**
  - ❖ **Name of the student:**
  - ❖ **Roll Number:**
  - ❖ **Year: I / II/ III/ IV / P.G.:**
  - ❖ **Batch: Winter / Summer**
  - ❖ **Date according to remedial time-table of Slow learner:**
  - ❖ **Corrected marks: /10**
  - ❖ **Name & Sign of the assessor:**

❖ **Stamp of the Department:**

- As per the guidelines given by MUHS, if any student fails in the internal exam, the repeat exam will not be conducted for betterment of marks and these marks will not be considered for internal assessment.
- Retest answer papers will be evaluated by the respective department staff.
- Marks will be given on the front page of the retest answer paper.
- Eg.

  
Dr. Pradeep G.L.

Principal

**Dr. Pradeep G. L.**

PRINCIPAL

MGV's KBH Dental College & Hospital  
Panchavati, Nashik-422 003.

Snehal Pawar

Roll No - 01

Batch - Regular Batch [17-2018]

DEPT. OF ORTHODONTICS  
M.G.V. DENTAL COLLEGE AND HOSPITAL  
PANCHAYATI NAGIK  
(Ret 538)

Extra Assignment

Staff: Dr. Shivpriya. A. A. A.

(Sr. Lecturer)

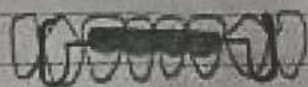
\* Types of Retainers -

Marks: 7/10

(i) Removable retainers -

They are passive appliances that can be removed by patient & reinserted at will. Therefore patient compliance is very important for success of these appliances.

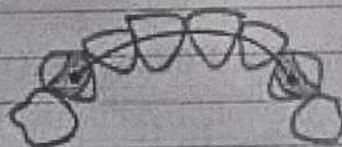
- (a) Hawley's appliance - Hawley's appliance was designed in 1920 by Charles Hawley. It is most frequently used retainer. The classic Hawley retainer consists of clasps on molars & a short labial bow extending from canine to canine having adjustment loops.



Labial view

- (b) Begg retainer - This retainer was popularised by P. R. Begg. It consists of labial wire that extends till the last erupted molar & curves around it to get embedded in acrylic that spans the palate. The advantage of this retainer is that there is no cross-over wire between the canine & premolar thereby eliminating

the canines are banded & a thick wire is contoured over a lingual aspects & soldered to canine bands. the bands predispose to poor oral hygiene & are unesthetic. In addition when these retainers are removed band spaces are seen around these bands. these drawbacks of banded retainers have made them less popular than bonded retainers.



Banded canine to canine retainer

③ Banded canine to canine retainer - They are retainers that are banded on the lingual aspect. Stainless steel or blue alloy wire is adapted lingually to follow the anterior curvature. the ends are curved over the canines where it is bonded. this disadvantage of this design is that that the anterior teeth can sometimes rotate. this is overcome by using banded retainers that are bonded to each of the anterior teeth from canine to canine. In case extractions have been done as part of orthodontic treatment it may

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PANCHAVATI, NASHIK



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Panchavati, Nashik-422003

### SOP FOR PLANNING & CONDUCTING IMPROVEMENT EXAMS FOR REPEATER STUDENTS

- **For Under Graduate Student:** If the student will fail in the university exam, two sessional exams (**1st improvement & 2<sup>nd</sup> Improvement exams**) will be conducted for repeater students.
- It will be compulsory for the repeater students to appear for these two exams otherwise their final internal assessment will not be signed by the respective HOD.
- Full set of the paper (**MCQ, SAQ and LAQ**) will be corrected by the examiner.
- For Sessional exam pattern, institute follows the guidelines given by MUHS.
- The distribution of the marks for theory exam is as follows:

<b>1<sup>st</sup> improvement Theory exam :</b> <b>For Eg: I /II/ III/IV BDS</b>	<b>2<sup>nd</sup> improvement Theory exam :</b> <b>For Eg: I /II/ III/IV BDS</b>
Sec A MCQs : 20 × 01mark= 20 marks	Sec A MCQs : 20 × 01mark= 20 marks
Sec B SAQs : 10 × 04marks = 40 marks	Sec B SAQs : 10 × 04marks = 40 marks
Sec C LAQ : 02 × 10 marks = 20 marks	Sec C LAQ : 02 × 10 marks = 20 marks
Theory Viva: 20 marks	Theory Viva: 20 marks
Total : 100 marks	Total : 100 marks

- The practical improvement exam should be conducted by each department as per given MUHS guidelines.

<b>1<sup>st</sup> improvement Practical exam: 100 Marks</b>	<b>2<sup>nd</sup> improvement Practical exam: 100 Marks</b>
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- If student will get better internal assessment marks than previous internal assessment marks, then these marks will be considered as internal assessment marks for next university examination.
- **The front page** of the answer paper (MCQ & Answer paper) of should have the following details of :
  - ❖ **Name of the student:**
  - ❖ **Roll Number:**
  - ❖ **Year: I / II/ III/ IV:**
  - ❖ **Batch : Winter / Summer**
  - ❖ **Date :**
  - ❖ **Name & Sign of the assessor:**
  - ❖ **Stamp of the Department:**
- **The last page** of the answer paper (MCQ & Answer paper) should have the following details:
  - ❖ **Marks:**
  - ❖ **Name & Sign of the assessor:**
  - ❖ **Stamp of the Department:**
- Eg. Theory Exam

  
**Dr. Pradeep G.L.**

**Principal**  
**Dr. Pradeep G. L.**  
**PRINCIPAL**  
MGV's KBH Dental College & Hospital  
Panchavati, Nashik-422 003



1st/11th Improvement Exam  
 Name of the student :- Sakshi Teale  
 Roll No - 2  
 Year - IV BDS - Summer Batch (Reg)

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K.B.H. Dental College & Hospital, Panchavati, Nashik-3

31258

ROLL NO.	
0	2
1	
2	
3	
4	
5	
6	
7	
8	
9	

QUESTION BOOKLET VERSION	
A	0
B	1
M	2
P	3
R	4
S	5
V	6
W	7
	8
	9

QUESTION BOOKLET SR. NO.	
0	
1	
2	
3	
4	
5	
6	
7	
8	
9	

ANSWER SHEET  
 (WRITE THIS NO. ON YOUR QUESTION BOOKLET & NAME OF EXAMINATION)

SUBJECT: Orthodontics PAPER: \_\_\_\_\_

ROLL NO. (In words)  
Two

QUESTION BOOKLET VERSION (In Words)


This is to certify that the entries of Roll No., Questions Booklet Version, Question Booklet, Sr. No. and subject have been verified!

CANDIDATE'S SIGNATURE: [Signature]  
 INVIGILATOR'S SIGNATURE: [Signature]

Date: 8/02/2023

Q. No.	1	2	3	4	5	6	7	8	9	10
a										
b										
c										
d										
Q. No.	11	12	13	14	15	16	17	18	19	20
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d										
Q. No.	21	22	23	24	25	26	27	28	29	30
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b										
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Q. No.	31	32	33	34	35	36	37	38	39	40
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b										
c										
d										
Q. No.	41	42	43	44	45	46	47	48	49	50
a										
b										
c										
d										

15/20  
[Signature]  
 Dr. Shripriya Aheer

USE BLUE BALL POINT PEN ONLY 

**INSTRUCTION**

- CROSS 'X' THE BLOCK  USING BLUE BALL POINT PEN ONLY.
- CROSS ONLY ONE BLOCK FOR EACH QUESTION AS SHOWN BELOW.

WRONG	WRONG	WRONG	WRONG
a <input checked="" type="checkbox"/>	a <input checked="" type="checkbox"/>	a <input checked="" type="checkbox"/>	a <input checked="" type="checkbox"/>
b <input type="checkbox"/>	b <input type="checkbox"/>	b <input type="checkbox"/>	b <input type="checkbox"/>
c <input type="checkbox"/>	c <input type="checkbox"/>	c <input checked="" type="checkbox"/>	c <input type="checkbox"/>
d <input type="checkbox"/>	d <input type="checkbox"/>	d <input type="checkbox"/>	d <input type="checkbox"/>

- CROSS ONLY BLOCK PROVIDED. DO NOT MAKE ANY SETRAY MARKS ON THE ANSWER SHEET
- ROUGH WORK MUST NOT BE DONE ON THIS ANSWER SHEET. USE FREE SPACE IN THE QUESTION BOOKLET PROVIDED.

DEPT. OF ORTHODONTICS  
 K.B.H. DENTAL COLLEGE AND HOSPITAL  
 PANCHAVATI, NASIK

Name of the student :- Sakshi Yeole



Mahatma Gandhi Vidyamandir's

Center Code

K.B.H. Dental College & Hospital, Panchavati, Nashik-3.

Examination: I<sup>st</sup>/II<sup>nd</sup> Improvement Exam IV Yr - Reg Batch (Summer)

Subject: Orthodontics

Serial No.

Section: B & C

1090

Language of Answer: English

Sub. Code: \_\_\_\_\_

Date: 08 02 2023

Bar Code

SPECIAL INSTRUCTIONS TO CANDIDATE

1. Check/Enter Your Seat No., Examination, Subject, Language of answer and subject code on the cover page of the Answer book
2. Candidate should not draw additional margins as they are already provided on each page. He/She should not write anything in the margin, except question number.
3. Rough work will only be done in the space provided on page 2.
4. Do not reveal your identity in any form in the answer written by you or at any other part of the answer book. Writing your seat number or name, putting your signature is revelation of identity. Use of religious invocation or any writing that is not relevant to the answer outside or inside of the body of the answers will be treated as an attempt to reveal identity.
5. Begin your answer of each main question on a new page. For each answer write the corresponding question number in the margin. Use the paper judiciously. Do not waste the pages. Write on both sides of the pages of the answer book.
6. While underlining answers for focusing attention, use of varied inks/sketch pen/highlighter is not allowed. Colour pens can be used for illustration, figures, sketches etc. only.
7. No supplements shall be provided to any candidate in any case.
8. The answer-book will be scrutinized before they are sent to examiners. If the University authorities are convinced that any candidate has attempted to reveal his/her identity by specific means stated above or by any other means, the answer books may NOT be sent for evaluation. Answer books of such candidates will be reported to the Unfair means enquiry committee.
9. A) Candidates are forbidden to i) bring book, notes, mobile phone electronic gadgets or scribbling papers into the examination hall. ii) speak or communicate in any manner to other candidates while the examination is in progress and. iii) take with them any answer book (written or blank) while leaving the exam hall.  
B) Candidates suspected to be guilty of any of the aforesaid acts will be allowed to write their paper only after they give an undertaking in writing that the decision of the University in respect of the reported act of unfair means is binding on them.  
C) Any method to bribe the examiner(s) by attaching currency note or letter is strictly prohibited and will result in serious action being taken by University.  
D) Candidates are requested to go through the provisions of Maharashtra Act No. XXXI of 1982 i.e. an Act to provide for preventing mal practices at University, Board and other specified examinations, published in the Maharashtra Government gazette, dated 14th Oct. 1982. Every offence under this Act is cognisable and non-bailable.
10. Candidates should write their answers in a legible hand. They are warned that no marks will be assigned for answers, which cannot be assessed by the examiners owing to illegible handwriting.
11. If Candidates want anything, they should approach the Junior Supervisor or without disturbing other candidates. However, they should not leave their seat on any account.
12. If Candidates who disobeys any instruction issued by the Center in charge / Centre Observer / Sr. Jr. Supervisor or who is guilty or rude or disobedient is liable for disciplinary action to be taken against him/her by the University.
13. Questions shall be solved serially / section wise, i.e. answers should be written as per serial of questions. Result of candidates, will be withheld, if he/she had not followed this procedure.

Section

B & C

Seat No.

2

(In Figures)

Seat No.

Two

(In Words)

Examination: I<sup>st</sup>/II<sup>nd</sup>

Improvement Exam

Subject: Orthodontics

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G.V. DENTAL COLLEGE AND HOSPITAL  
PANCHAVATI, NASHIK

Code: \_\_\_\_\_

P.R.No. \_\_\_\_\_

Pledge: I hereby declare that I have gone through the "Special Instructions to Candidate" Printed on page number one of the Answer Booklet.

Signature of the CANDIDATE

Signature of the JUNIOR SUPERVISOR

Dr. Shivpriya Aher

4) They do not have control over root movement.

5) They cannot be used to treat severe cases of Class II and Class III malocclusions with unfavourable growth patterns.

6) The removable nature of appliance makes it possible for patient to maintain good oral hygiene.

7) Damaged appliances that apply undesirable forces can be removed by the patient.

4) They have control over root movements.

5) Fixed appliances can be used to treat most malocclusion including very complicated ones.

6) Plaque and food debris tend to accumulate around the attachments and cleaning of teeth becomes difficult for patient.

7) Damaged appliances that apply mis-directed forces cannot be removed by the patient.

Name of Examination: _____											Section	
Subject: _____												
Subject Code: _____				B.No.: _____				S.No.: _____				
Que.	A	B	C	D	E	F	G	H	I	J	Total	
1												
2												
3												
4												
5												
6												
7												
8												
Marks in words: _____											TOTAL: → _____	
Marks allotted by Moderator Name: _____											signature: _____	

Name of Examination: _____											Section	
Subject: _____												
Subject Code: _____				B.No.: _____				S.No.: _____				
Que.	A	B	C	D	E	F	G	H	I	J	Total	
1												
2												
3												
4												
5												
6												
7												
8												
Marks in words: _____											TOTAL: → _____	
Marks allotted by II <sup>nd</sup> Examiner Name: _____											signature: _____	


Name of Examination: <b>I<sup>st</sup>/II<sup>nd</sup> Improvement</b>											Section - <b>B&amp;C</b>	
Subject: <b>Orthodontics</b>												
Subject Code: _____				B.No.: _____				S.No.: _____				
Que.	A	B	C	D	E	F	G	H	I	J	Total	
SN	2	3	2	3	1	4	3	2	3	3	26	
2												
LAG 1											7	
LAG 2											8	
5												
6												
7												
8												
Marks in words: <b>Forty One Only</b>											TOTAL: → <b>41/60</b>	
Marks allotted by I <sup>st</sup> Examiner Name: <b>Dr. Shivpriya Aher</b>											signature: <i>[Signature]</i>	



Mahatma Gandhi Vidyamandir's  
**Karmaveer Bhausaheb Hiray Dental College & Hospital**  
Panchavati, Nashik-422003

**2.5.4.1 Initiatives provided to students for midcourse improvement of performance are provided through:**

1. If any students pre-clinical or clinical work will not up to mark, the student will inform about their mistakes & how to correct them. The student will repeat same task again.
2. To improve communication skills in viva voce, student will be asked to present seminar in front of every staff & other students.
3. Extra classes will be arranged for poor learners.
4. The fail students will be asked to read about the questions asked in the exam & will be told to write the answers for practice purpose.
5. Remedial classes will be directed for the improvement of slow learners.
6. Revision classes will be conducted by all the departments prior to the University examinations, after the completion of syllabus.

  
Dr. Pradeep G.L.

Principal  
**Dr. Pradeep G. L.**  
PRINCIPAL

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